**Adoption request form**

Adoption by which group are you applying for (use ‘x’ for all that apply):

DECIPHer 🞏 NCPHWR PHIRN 🞏

NCPHWR SHRN 🞏

NCPHWR Other 🞏

The National Centre for Population Health and Wellbeing Research includes support for a number of networks including PHIRN and SHRN

If you require assistance completing this form please contact the relevant person

**DECIPHer**: Elizabeth Doe on 029 20 879 053 or via e-mail [doeec1@cardiff.ac.uk](mailto:doeec1@cardiff.ac.uk)

**NCPHWR PHIRN/SHRN**: Cheryl Briscombe on 02920 879609 or via e-mail [briscombec@cardiff.ac.uk](mailto:briscombec@cardiff.ac.uk)

**NCPHWR Other (informatics/epidemiology):** Rhydian Owen on 01792 513051 [r.h.owen@swansea.ac.uk](mailto:r.h.owen@swansea.ac.uk)

1. **Title of proposal**
2. **Applicants**

**Principal Applicant:**

**Title:**

Name:

Job Title:

Affiliation:

Email

Telephone:

Address:

**Co-applicants, supervisors or mentors:** *(please repeat as required)*

Name:

Affiliation:

Email:

1. **Type of activity**

Please select the appropriate box below:

Research projects

Fellowships / other personal awards

Studentships

Capacity building and other training activities

Other (please specify)

1. **Project details**

Anticipated start date (dd/mm/yyyy)

Anticipated end date (dd//mm/yyyy)

Please indicate at what stage the activity is:

Development stage (ideally at this stage)

Grant application submission stage (date required)

Funded activity

1. **Funding details**

Proposed /actual funder (if known):

Anticipated date of decision from funding providers (mm/yyyy):

Amount of funding requested/awarded:

Please note that a copy of all bids must be e-mailed to the relevant group contact [doeec1@cardiff.ac.uk](mailto:doeec1@cardiff.ac.uk) (DECIPHer), [briscombec@cardiff.ac.uk](mailto:briscombec@cardiff.ac.uk) (PHIRN/SHRN) or [r.h.owen@swansea.ac.uk](mailto:r.h.owen@swansea.ac.uk) (NCPHWR Other). These will be treated as confidential.

1. **Study participants**

*Please describe the study participants (including age group)*

1. **Involvement of the public (including children and young people), if applicable**

*Please describe any plans/requirements to involve members of the public, including children and young people in the research process (rather than as study participants)*

Researchers should consider how they will involve the public in bid development and funded studies.  Where appropriate, DECIPHer adopted studies can access ALPHA.

 Are you planning on involving ALPHA in your bid development? Yes/No

(free for DECIPHer adopted projects)

Are you planning on involving ALPHA during the funded study?   Yes/No

(costs for this work need to be added to the study grants)

If you answered yes to either question above, or if you would like support to involve other members of the public, please contact Hayley Reed (Involving Young People Research Officer) [reedhm@cardiff.ac.uk](mailto:reedhm@cardiff.ac.uk).

1. **Non-academic involvement**

*Please provide the following information for* ***each*** *non-academic collaborator (if applicable)*

Name and/or organisation of collaborator:

Description of involvement:

1. **External communications and knowledge exchange**

Have you considered how you will disseminate findings Yes/No from your research and how you will participate in knowledge exchange?

*Briefly describe how you plan to disseminate your research and participate in knowledge exchange (for example, using journals, blogs, websites, conferences and social media).*

1. **Data linkage**

Have you considered data linkage within your project? Yes/No

Will data linkage occur with your project? Yes/No

*Please outline your plan to utilise data linkage opportunities.*

1. **Justification**

*Please indicate how your activity will benefit from adoption and describe any specific (non-financial) resources required (e.g. time of a funded staff member or co-applicant, use of ALPHA Group, methodological advice, collaborative links etc)*

1. **Ethical approval**

*Please indicate stage of application and if NRES or ESRC*

1. **Outline proposal**

*Please provide a 1-2 page outline of your proposal to include (if known), specific research questions, research design, setting.*

1. **Signed declarations**

I understand that if this activity is adopted, I must comply with the reporting requirements for the relevant supporting research infrastructure.

This includes:

* Notifying to supporting infrastructure co-ordinator of any changes in project status (application submitted/funded/ rejected/completed)
* Notifying the supporting research infrastructure co-ordinator of any outputs produced as a result of the supported project
* Acknowledging their support in any publications/ outputs produced by the project with the statements below

DECIPHer

“The work was undertaken with the support of The Centre for the Development and Evaluation of Complex Interventions for Public Health Improvement (DECIPHer), a UKCRC Public Health Research Centre of Excellence. Joint funding (MR/KO232331/1) from the British Heart Foundation, Cancer Research UK, Economic and Social Research Council, Medical Research Council, the Welsh Government and the Wellcome Trust, under the auspices of the UK Clinical Research Collaboration, is gratefully acknowledged."

PHIRN/SHRN

“The work was undertaken with support from the Public Health Improvement Research Network (PHIRN). PHIRN is part of the National Centre for Population Health and Wellbeing Research funded by Health and Care Research Wales, Welsh Government <http://www.healthandcareresearch.gov.wales/> ”

**Please remember to let the Knowledge Exchange Research Officer (Liz Doe DoeEC1@cardiff.ac.uk) know when the outcome of your proposal is known so as our records can be updated.**

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_

If accepted, please indicate if you are **not** happy to have any funded projects featured:

on the infrastructure websites       in infrastructure eNews

Please return this form to: [doeec1@cardiff.ac.uk](mailto:%20doeec1@cardiff.ac.uk)

|  |  |  |  |
| --- | --- | --- | --- |
| **FOR ADMIN USE** | DECIPHer | PHIRN | SHRN |
| Submitted (Y/N/NA – dd/mm/yyyy) |  |  |  |
| Reviewed (Y/N/NA – dd/mm/yyyy) |  |  |  |
| Approved (Y/N/NA – dd/mm/yyyy) |  |  |  |