

The School Health Research Network (SHRN): 2024

School registration & data collection in primary schools

Presentation will cover:

- SHRN completion rates
- Key dates for primary schools
- Brief overview: surveys, consent process
- Data collection (staff & student surveys)
- How to register your school
- Timeline



SHRN response rates: 2023

Student Health & Well-being Survey

School setting	No. schools	No. learners
Primary school (Pilot)	354 (29%)	32,606
Secondary school	201 (95%)	140,850

School Environment Questionnaire (SEQ)

School setting	SEQ returned
Primary school (Pilot)	123 (10%)
Secondary school	193 (91%)



SHRN Surveys: Key Dates 2024

- **Registration:** 17th June – 19th July 2024



Student Health and Well-being Survey

(open to year groups 3 – 6 only)

16th Sept – 20th Dec 2024

- **School Environment Questionnaire (SEQ)**
(completed by SMT member/representative)

16th Sept – 20th Dec 2024



SHRN Surveys

Our electronic surveys are bilingual and are offered every 2 years to SHRN membered schools.

1. **The SHRN: Student Health & Well-being Survey:** It's aim is to provide schools with high-quality and accessible data on the health and well-being of their learners by asking young people in year groups 3-6 about various aspects of their health and well-being including physical activity and nutrition, and school life. The electronic survey is classroom-based and teacher-led.
2. **The SHRN: School Environment Questionnaire:** This is completed by a member of the School Leadership Team at the same time as The SHRN Student Survey is administered. It allows relationships between school policies and practices (e.g. school leadership; school ethos; school environment; curriculum learning; family and community engagement), and learner health outcomes to be investigated. Used in combination with the Student Health and Well-being Survey, it provides schools with a unique opportunity to assess the health and well-being of their learners in the context of their own school policies and practices.



Benefits

- No cost
- You'll receive a bespoke **SHRN Student Health and Well-being Data Report**. This provides school-level data across year groups* compared to the national average across a range of health and well-being topic areas.

*(*sufficient number of learners must complete otherwise a small school cluster report will be provided to avoid deductive disclosure)*

- Your data report can be used for school action planning activities and self-evaluation of The Whole-School Approach to Mental Health and Well-being.



Consent Process:

The below consent process is based on the primary school pilot and our established SHRN processes in secondary schools.

We are currently awaiting final ethical approval from the SOCSI Research Ethics Committee to continue with this method.

Three-tiered consent process:

1. School consents to take part in data collection and to abide by SHRN's terms of membership / research agreement,
2. Opt-out method for parents/carers,
3. Learner assent.



Parent/carer consent

Parent/carer information sheet

- Schools must ensure parents/carers are informed that the survey is taking place, its purpose and their right to withdraw their child (**opt-out consent**).
- Please use two methods to ensure the information reaches parents.
 - E.g. App, email, text, newsletter etc
- An electronic information sheet will be provided in your SHRN Survey Pack.
- Please share at least 2 weeks before you start administering the survey

Note: You must record any parent/carer opt-outs and submit this information via your dashboard before Christmas.



Learner assent

- Brief learners about the survey ahead of the data collection at your school (in class/assemblies).
- Teachers **MUST** read **introductory script** before learners start completing the survey.
- This information/assent statements are visible at the start of the survey: **Please ensure learners read and understand these.**
- Remind learners who they can talk to at your school if any questions raise concerns.

Note: **the survey is voluntary** – any learner has a right not to take part. Please do have an alternative activity ready for those who do not want to participate.

Learners can also skip any question they do not want to answer, or stop completing at any time. We do not record partial survey responses.



Data Collection: 16th Sept – 20th Dec

- The **SHRN Survey pack** will be sent to the school lead w/c 2nd Sept.
- Ensure parent/carer information sheet is shared 2 weeks in advance, using 2 methods of engagement and record any opt-outs.
- One electronic student survey link will be sent to each school by Ipsos.
- The SEQ link will be sent to appointed lead by SHRN.
- Completion of surveys via laptop, desktop or tablet on school premises. Do not allow completion via mobile phones.
- Student survey take approx. 30mins to complete – some children may need longer or additional support to complete. It must be completed in one lesson (it may be timed out if left idle).
- The survey is anonymous – we do not collect learner names.

- **School-led organisation with support from local Healthy School team (WNHWPS)**

- **School Dashboard (IPSOS): Record total Year Group number; See completion rates in real time; record parent/carer opt-out information.**



SHRN: Survey delivery considerations

1. Which individuals and/or staff groups (teaching and non-teaching) do I need to involve?
2. Who should deliver the survey in the classroom and how will they be briefed/supported?
3. What's the best way to inform / enthuse learners and staff about the survey?
4. How can you ensure learners have privacy when they complete the survey?
5. How will you offer support to learners for whom the questions raise issues?
6. Where might there be problems and how might they be resolved / forestalled?



Register your school with SHRN this summer

1. Schools will receive an invitation via email (17th June 2024).
 2. Schools **MUST** register by **19th July** (we are unable to process late submissions).
 3. Register via the QR code, agree to SHRN's terms of membership, and complete the form.
 4. You will receive the SHRN Survey Pack at the start of Sept.
- You will get reminders from SHRN and your local authority healthy school leads (WNHWPS) while registration is open.



Registration: The information you'll need

17th June – 19th July

- Identify a survey lead for your school (name / email)
- School Reference Number (my local school website)
- School address / postcode / local authority
- Decide on:
 - Pick a date for parent/carer letter
 - Pick a survey start date

(we recommend you put these dates in the school diary)
- Identify lead for SEQ (if different from main lead)
- **Submit by 19th July!**

Please notify SHRN of any change of contact info to ensure survey links are received in the autumn term.

SHRN 2024 Timeline

When		What
June	17 th	Registration opens: (17 th June – 19 th July) Invite and registration link sent via email (from SHRN)
July	19 th	Registration deadline: link closes
September	2 nd	Survey pack sent to all registered schools (from SHRN)
	9 th	TEST survey link sent to schools: <u>open TEST link on devices to check everything loads correctly</u> (test link will become inactive after 13 th Sept) (from IPSOS)
	13 th	IPSOS sends dashboard link: <u>Schools to input Total year group numbers</u>
	13 th	LIVE survey link sent to schools (from IPSOS)
	16 th	<u>Student survey opens</u> (Monday)
	16 th	<u>School Environment Questionnaire opens</u> (access via dashboard & link sent via email from IPSOS)
December	20 th	Surveys close (Friday) Ensure you have submitted the <u>parental opt-out form</u> on your dashboard and completed your total year group numbers



Any Questions?

Contact us on: PrimarySHRN@cardiff.ac.uk